

Vendor Booth Rules & Regulations

Okefenokee Festival | **October 8,2022** | Folkston Georgia

GENERAL INFORMATION

Festival Hours: Saturday, October 8,2022 from 8:00AM – 4:00PM. All vendor booths are required to remain until 4:00PM on Saturday evening.

Set up time: Commercial vendors may set-up on late Friday evening AFTER 6:00PM (Do Not Arrive Before 6:00PM). Other vendors set-up begins on Saturday morning at 5:00AM – 7:45AM. All vehicles must be clear of festival area by designated hours. All vendors are required to remain until 4:00PM. Due to heavy pedestrian traffic, no vehicles of any kind will be allowed in the festival area during festival hours.

Booth Space: You may reserve more than one space. When submitting your application, please note the number of spaces needed on your vendor application to ensure that you are accommodated. If your booth will not fit in the space that you have reserved, you must purchase additional spaces and you will be required to move to a different location to accommodate your booth size.

Booth Amenities: Vendors are provided booth spaces only. Tables, canopies, etc are the responsibility of the vendor. If you require electricity or water, you MUST note that on your application or you WILL NOT be accommodated, no exceptions.

Cancellation: NO REFUNDS GIVEN DUE TO INCLEMENT WEATHER OR OTHER CIRCUMSTANCES.

Sales Tax: Vendors are responsible for the collection and payment of all sales tax, as applicable. For more information, contact the Sales and Use Tax Division at (912) 389-4094.

Food Vendors: All food vending must comply with Georgia Department of Health regulations and licensing

Clean-up. Each vendor is responsible for cleaning up their booth space prior to leaving the festival.

Electricity: Power users must bring a 200 ft. heavy duty, outdoor extension cord to handle your own current load. All extension cords must meet fire code specifications. Vendors must ensure extension cords do not create a tripping hazard.

BOOTH RULES & REGULATIONS

1. All booth spaces will be designated on street surface only. Vendors are responsible for their own tables, tents, signage, water hoses, extension cords (heavy-duty) etc.
2. R.V. campers or any overnight camping is not allowed in the vendor area. For RV park information, ask the Chamber of Commerce for info.
3. You exhibit at your own risk. All vendors must sign a Liability Waiver before setting up booth.
4. Vendors must be in place by specified time and have appropriate fire extinguisher equipment.

5. No soliciting or peddling outside the booth is permitted. No “hawking” or shouting from booth.
6. No loud music is allowed unless otherwise permitted by the festival organizers, in advance.
7. Advertising, marketing & promotion materials used in conjunction with your booth/activity in the festival are subject to approval by the festival committee prior to publication and production. Please submit approval to info@okefenokeechamber.com for approval.
8. Prohibited from festival: alcoholic beverages, fire arms, knives, and any & all weapons.
9. Menu items must be approved in advance and no additions will be made without prior written approval. The committee will review and limit items to keep down some of the competition & help reduce duplication in vendors.
10. You are required to clean your area before leaving. Vendors cooking with oil must use floor coverings, sand or other absorbent materials. Do not pour oil or grease into storm drains; you will be fined.
11. For the safety of the pets and Festival attendees, NO PETS ALLOWED, except for Service Pets with official permits.
12. No 4x4 vehicles; golf carts within the festival grounds. Only handicap necessary mobiles allowed.
13. Any vendor not complying with the above listed regulations will be asked to vacate the festival and no refund will be given. The festival organizer reserves the right to make any changes or additions.

Please return this signed along with application.

Signature

Date